

Thirty EIGHTH Akron Antiquarian Book & Paper Show
John S. Knight Center
77 E. Mill St.
Akron, Ohio
Friday, March 29, 2024, 3:00-8:00 PM
Saturday, March 30, 2024, 10:00AM-4:00PM

Sponsored by:
The Northern Ohio Bibliophilic Society (NOBS)

APPLICATION/CONTRACT FOR EXHIBIT SPACE

1. This agreement is made between the Northern Ohio Bibliophilic Society, Inc. (hereinafter “NOBS”) and _____ (hereinafter “Dealer”).

2. Dealer hereby applies for rental of booth with 8-foot tables (Please Check One)

_____ Four table booth	\$450 (\$400 for NOBS Dealer members)
_____ Three table booth	\$350 (\$300 for NOBS Dealer members)
_____ Two table booth	\$275 (\$225 for NOBS Dealer members)
_____ Electric Access	\$62.00 additional charge

Special Needs _____

3. Dealer agrees to abide by the show terms and conditions stated hereafter:

- a. Floor space and tables will be assigned and coordinated by the NOBS Fair Committee. There will be no subleasing of spaces. No one may exhibit at the space other than the agreed upon exhibitor, except by prior consent of the Book Fair Committee. **Each booth shall have no more tables than designated for that space, i.e. three-table booths shall have no more than three tables. Dealers are not allowed to use their own tables to increase the number of tables allowed in their space. Bookcases and tables cannot be used outside the confines of the booth rental, regardless of whether there is space available or not. If there are any questions about this, the matter will be decided by the Fair Co-Chairs. The only exception is for a small card-table-sized table to be used for business purposes.**
- b. Booths will be assigned on a first-come/first-served basis. NOBS Dealer members will have priority through February 16, 2024 (notification of intent via phone call or email to Andrea Klein (contact info in cover letter), payment due by March 1, 2024). We will open registration to all other non-NOBS dealers on February 16, 2024, and these will also be on a first-come/first-served basis.
- c. All merchandise must be priced. **General pricing/discount signs are not permitted.** NOBS reserves the right to exclude Dealers or any part of their exhibit deemed inappropriate for this event. Should NOBS exercise this right, damages will be limited to

the refund of Dealer's rental fee. All exhibitors must display a reasonable amount of merchandise for sale at the fair. Determination of a reasonable amount is at the discretion of the Fair Committee.

- d. Tables must be draped to the floor with fire retardant cloth by the Dealer.
 - e. Neither the Fair Committee nor NOBS, its trustees, employees, agents, or volunteers shall be responsible for the safety of exhibits, exhibitors, or their employees, or of visitors to their booths, against robbery or damage by fire or any other cause, or injury of any character to any person or article. Personal injury or property insurance is solely the Dealer's responsibility.
 - f. Dealer agrees that during the move-in and set-up times, only their bona-fide staff members will be given access to the Fair area. This means that no early access to the Fair will be provided to Dealers and collectors who may act as scouts for their own or other accounts. There is no restriction on assistance from other Dealers during exhibition hours. Name tags must be worn at all times within the exhibition hall.
 - g. Since the Fair is located in the First Floor Exhibition Hall at the Knight Center, Dealers will be directed where to load and unload their vehicles. Porters will be provided. No gratuities, please. Due to space limitations, only two Dealers can load or unload at any given time. Because of this, we ask that you be patient if using porters to unload. If you wish to unload your materials yourself and you bring your own dolly, there will be additional space to do so.
 - h. Dealer agrees to abide by all Knight Center rules. The Knight Center prohibits bringing food into the venue. Dealers with special dietary needs should contact a Fair Co-Chair.
 - i. Dealer agrees to set up before 3:00 PM on March 29, 2024. Dealer will not close, pack, or remove exhibit before 4:00 PM on March 30, 2024.
 - j. **THERE WILL BE NO SMOKING ON THE PREMISES AT ANY TIME.**
4. Dealer is responsible for the collection and remission of sales tax to the State of Ohio.
5. NOBS agrees to promote and advertise this event. NOBS will charge and collect admission to the Fair. Dealer understands that in no way will Dealer benefit from said admission charges.
6. If, for any reason, NOBS is prevented from sponsoring this event, this agreement may be cancelled without prior notice to Dealer. Damages shall be limited to the return of rental fee.
7. **Booth rental fees are due with this contract. Contracts returned after March 1, 2024, will be accepted at the discretion of the Book Fair Committee.**

Dealer's Signature and Date _____

Contact Phone Number _____

Sales Tax Number _____

Please complete the following as you wish them to appear in the Fair program:

Business Name:

Address:

Phone/Website/Email:

Specialties (in order of priority)

- 1.
- 2.
- 3.

RETURN SIGNED COPY OF THIS CONTRACT WITH CHECK PAYABLE TO **NOBS TO:**

NOBS Akron Book Fair, c/o Ellen Strong, 13015 Larchmere Blvd., Shaker Heights, OH 44120

Deadline for returning contracts and payments is March 1, 2024.

If you are a NOBS member and have not yet paid your dues for this year, please send them to Freddy Scott, 3387 Ormond Road, Cleveland Heights, OH 44118, or renew online at: <https://www.nobsbooks.org/join>.

Preferred Name Tag Identifier(s)

1. _____
2. _____

Titles of books or items you may be bringing to the Fair for publicity purposes (not legally binding) and for use in NOBS e-newsletters, Facebook, and website.

- 1.
- 2.
- 3.

COMMITTEE USE ONLY

Date Received _____ 2024 Dealer Dues Paid _____

Priority Status _____ Booth Location Assigned _____